



THE RECTOR

- having regard to the Statute of the University Carlo Cattaneo – LIUC and, specifically, to Art. 26;
- having regard to the Act of 9th May, 1989, no. 168;
- having regard to the Act of 30th January, 1989, no. 398;
- having regard to the Act of 19th November, 1990, no. 341 and subsequent amendments;
- having regard to the Act of 15th May, 1997, no. 127 and subsequent amendments;
- having regard to Articles 68 and subsequent amendments of the Decree of the President of the Republic of 11th July, 1980, no. 382, instituting the PhD programmes;
- having regard to the Act of 3rd July, 1998, no. 210, specifically Art. 4, as amended by Art. 19, Paragraph 1 of the Act of 30th December, 2010, no. 240;
- having regard to the Act no. 476 of 13th August, 1984 and subsequent amendments, and specifically to Art. 2 as amended by Art. 5 of the Legislative Decree of 14th September, 2011, no. 167;
- having regard to the Ministerial Decree of 8th February, 2013, no.45;
- having regard to the regulation that governs the PhD programmes at the University Carlo Cattaneo – LIUC, issued with the Rector’s Decree no. 174 of 30th July, 2013;
- having regard to the regulations that governs the PhD programme in Management, Finance, and Legal Disciplines for Integrated Company Management at the University Carlo Cattaneo – LIUC, issued with the Rector’s Decree no. 175 of 30th July, 2013;
- having regard to the resolution of the Board of Trustees of 2nd July, 2013;
- having regard to the resolution of the Executive Committee of 22nd July, 2013;
- having taken into consideration the favourable opinion of the Evaluation Panel of 22nd July, 2013;

DECREES

Art. 1 – Activation

The 29th cycle of the PhD programme in Management, Finance, and Legal Disciplines for Integrated Company Management (hereafter referred to as the Programme) is activated at the University Carlo Cattaneo – LIUC; the Programme will have a duration of three years and will be structured along three curricula:

- a) Management Science;
- b) Accounting and Finance;
- c) Law for Firms and Markets.

Art. 2 – Selection, fees, and financial support

The available places in the programme are limited to a maximum of 16. The candidates are admitted to the programme through a public selection from a single list of applicants.

For six of the available places, the admission and tuition fees are waived and scholarships are granted in accordance with the ranking in the standings.

In addition, the Programme’s admission and tuition fees are waived for six more places, which are filled in accordance with the ranking in the standings of the remaining admitted candidates.

The remaining candidates admitted to the Programme will pay € 7,000.00 for each academic year as admission and tuition fee.

Art. 3 – Admission requirements

All persons may apply, independently of nationality, provided that they hold a master's degree or equivalent foreign qualification or who believe that they will be awarded such a degree by the deadline indicated in the call for applications and, in any case, no later than 31st October of the application's calendar year, under penalty of being denied admission (in case they are selected), in the following classes of master's degree or old, four-year system, equivalent:

- LM-77 Business economics
- LM-16 Finance
- LM-56 Economics
- LM-31 Industrial engineering
- LM-59 Public, corporate, and advertising communication sciences
- LM-63 Public administration sciences
- LM-76 Economics applied to the environment and culture
- LMG-01Law.

Any applications from candidates holding degrees in classes other than those listed above, but whose qualifications demonstrate a clear basic knowledge of the subjects of the programme, shall be assessed by the Admission Panel (hereafter referred to as "the Panel").

The candidates who will graduate later than the deadline set for the submission of applications are admitted "under reserve" and must, in any case, obtain their degree by 31/10/2013, under penalty of losing the right of admission to the PhD programme.

The candidates who hold qualifications that have not been declared equivalent to one of the degrees listed above must submit (in the application for admission) an explicit request for the declaration of this equivalence (solely for the purpose of admission to the PhD programme); they must attach to the application documentary support that may permit the Faculty to declare this equivalence.

Art. 4 – Applications for admission

The admission application is to be drafted on unstamped paper, in accordance with the template attached to this call for applications and is to be addressed to the "Coordinatore del Corso" (the Programme Coordinator) and delivered or sent to: Segreteria Dottorati di Ricerca The office of the secretariat for PhD programmes), Università Carlo Cattaneo – LIUC, Corso Matteotti n. 22, 21053 Castellanza (VA) – Italy - within the mandatory deadline of thirty days after the publication of this call for applications in the Official Gazette of the Italian Republic, by one of the following means:

- delivery by hand to Segreteria Dottorati di Ricerca, Università Carlo Cattaneo – LIUC, Corso Matteotti n. 22, 21053 Castellanza (VA), Italy, from Monday to Friday from 10:00 a.m. to 12:00 noon and from 2:00 p.m. to 4:00 p.m.;
- by post or courier to the following address: Segreteria Dottorati di Ricerca, Università Carlo Cattaneo – LIUC, Corso Matteotti n. 22, 21053 Castellanza (VA);
- by certified e-mail (PEC) to the address: segreteria.studenti@pec.liuc.it.

The applications received after the deadline given in the call for applications, even if sent before, will not be considered.

The candidate must declare in the application, clearly and precisely, under his or her personal responsibility, and under penalty of being excluded from the admission procedure:

- their personal details;
- their date and place of birth;
- their tax code;
- their citizenship;
- their place of residence and postal address for the purpose of the admission application (specifying the postal code, telephone number, and e-mail address); foreign citizens (whether from European Union countries or not) must indicate an Italian postal address or the address of their embassy in Italy, elected as their domicile for the purpose of participation in the selection process;
- the possession of civil and political rights;
- the degree held (or soon to be awarded), indicating the marks (or the average of the marks in the exams taken to date, if the degree is to be awarded soon), the date and the university awarding the degree; for an equivalent academic qualification (or for a qualification whose equivalence is requested) awarded by a foreign university, the references to the administrative decision that declared the equivalence is to be provided; the candidates holding a foreign degree not yet declared equivalent to the Italian degree must

submit the support documentation that could permit the Faculty to declare the equivalence (degree certificate with the examinations taken and the marks obtained and the declaration of validity. The above documents must be in Italian or English;

- not to be registered in another university programme at the same time;
- not to have previously benefited from another scholarship for a PhD programme (even if only for one year);
- the Programme curriculum chosen among the three indicated in Article 1, taking into account that the indication is not binding; however, changing the selection may involve the loss of scholarships awarded by virtue of agreements with companies and subject to the compliance with specific conditions;
- to have read the regulations governing the PhD programmes at the University Carlo Cattaneo – LIUC and the regulations for the PhD programme in Management, Finance, and Legal Disciplines for Integrated Company Management at the University Carlo Cattaneo – LIUC;
- to undertake to follow the PhD programme in accordance with the procedures established in the regulations for the PhD programme in Management, Finance, and Legal Disciplines for Integrated Company Management at the University Carlo Cattaneo – LIUC;
- to undertake to communicate any change of place of residence or of the postal address in a timely fashion;
- if employed in Public Administration, to undertake to take a leave of absence for the duration of the Programme.

The candidate must attach to the application his or her curriculum vitae and all other qualifications, scientific publications, or information useful to assess the candidate's aptitude for research, basic expertise and knowledge of the Programme's official languages. Reference letters from a maximum of two professors can be attached to the application to support it.

The University administration does not assume any responsibility in case communications go astray, due to imprecise indications of place of residence and postal address by the candidate, by the failure to communicate any change of them, or by a late communication of such changes, or in the case of any mail delivery problems not ascribable to the University administration.

Art. 5 – Methods of selection of the candidates

The candidates are selected on the basis of their documented qualifications. The Panel makes its selection by assessing three aspects of the candidates:

- a) the possession of the knowledge and expertise needed to profitably approach the Programme's subjects, taking into account the nature of the curriculum which the candidate intends to follow (if indicated);
- b) the candidate's aptitude to scientific research;
- c) the linguistic expertise necessary to profitably participate in the PhD programme's activities.

The first aspect is assessed taking into account the candidate's prior university background, as well as any other qualification or aspect of the personal curriculum useful to demonstrate his or her knowledge and expertise.

The second aspect is assessed on the basis of the qualification as it appears from the results obtained by the candidate in an appropriate aptitude test provided by recognized and accredited international organizations, such as the GMAT or GRE. Alternatively, the candidate can submit the results obtained in an aptitude test offered directly by the university at its facilities by 10th October, 2013.

If the panel finds that the linguistic expertise aspect, defined in consistence with the curriculum chosen, cannot be assessed on the basis of the elements taken into account for the purpose of the first two aspects a) and b), the linguistic expertise can be assessed through an interview with the candidate, to be held at the university's facilities by 10th October, 2013.

The dates of the on campus aptitude test and of the English interview will be published on the website <http://www.liuc.it/cmgenerale/default.asp?ssito=39&codice=1> and will be communicated to the candidates by e-mail to the address indicated.

The following criteria are used to allocate the points:

- aspect a): up to a maximum of 15 points;
- aspect b): up to a maximum of 30 points;
- aspect c): it does not contribute to the points, but a positive assessment is a necessary condition to be considered suitable for admission.

The candidate successfully passes the selection if he or she obtains no less than 25/45 points overall, on condition that the points of the individual a) and b) aspects are at least 8 and 15 respectively.

Art. 6 – Admission to the programme

After having assessed the qualifications and any tests to verify aspects a) and c), the Panel will draw up the list of candidates qualified to participate in the Programme and produce a general merit standing, based on the points obtained by each candidate.

The candidates are admitted to the programme according to the ranking in the standings, until all available places are filled. There is no prejudice to the provisions of Ministerial Decree no. 94 of 8th February, 2013, regarding the creation of separate lists with reference to agreements with companies.

A maximum of 16 qualified candidates will be admitted to the PhD programme under the following terms:

- the first six candidates in the standings are exempt from paying the admission and tuition fees and are awarded a scholarship;
- the first six of the qualifying candidates in the standings, not included in the group above, are admitted to the programme and are exempted from paying the admission and tuition fees;
- the remaining qualifying candidates are granted admission according to their ranking in the standings, to make up to a maximum of 16 participants in the programme, subject to their payment of the admission and tuition fees. If any admitted candidates withdraw before the start of the programme, other qualifying candidates shall take their places in accordance with the ranking in the standings.

Applications for transfers by PhD students to other PhD programmes are considered by the Faculty, still within the binding limit of 16 participants in the Programme, that decides any admission and may establish the conditions for such admission, on the basis of the candidate's specific situation.

The selections will be completed by 10th October, 2013.

Art. 7 – Application to register

The successful candidates must send (or arrange to have sent) the application to register in the PhD programme to Segreteria Dottorati di Ricerca, Università Carlo Cattaneo – LIUC, Corso Matteotti n. 22, 21053 Castellanza (VA), within the mandatory deadline of 15 days after the day following the date of receipt of the invitation. The application, on unstamped paper, is to be completed on the special form available online at: <http://www.liuc.it/cmgenerale/default.asp?ssito=39&codice=1>, and is to be accompanied by the following documents:

- 1) duly signed photocopy of an identification document, on unstamped paper;
- 2) self-certification of citizenship;
- 3) self-certification regarding the degree held and the relative marks;
- 4) declaration of any registration in another university or academic institute programme and, if such registration exists, the written undertaking to suspend attendance;
- 5) if employed in Public Administration, declaration that the candidate has requested to be placed in unpaid leave of absence, effective on the date on which the PhD programme begins and for its entire duration;
- 6) declaration not to have previously benefited from another scholarship for a PhD programme (even if only for one year);
- 7) if the candidate has been awarded a scholarship or exemption from the fees, declaration that he or she accepts the form of financial support awarded;
- 8) if the candidate has not been awarded a scholarship or exemption from the fees, the receipt of payment of the first instalment of the admission and tuition fees for the 2013/14 academic year.

The candidates who are awarded a scholarship or tuition fee exemption and who do not submit the documentation within 15 days after the day following the receipt of the respective invitation are considered to have declined the offer and the relative places are made available to qualified candidates in accordance with the ranking in the standings.

It is forbidden to register for more than one PhD programme at the same time: if a candidate has been accepted for admission to more than one PhD programme, they must choose only one of them.

Art. 8 – Scholarships

The scholarships awarded are disbursed for the three year duration of the Programme; they are confirmed each year after the progress made towards obtaining the PhD degree is verified.

Interruptions to attendance in the Programme of longer than thirty days will cause the suspension of the disbursement of the scholarship.

The award of a scholarship is incompatible with holding a postdoctoral research fellowship.

The yearly amount of the scholarship is determined in accordance with the Ministerial Decree of 18th June, 2008, published in the Official Gazette no. 241 of 14th October, 2008; at the moment it amounts to € 13,638.47 before social security and health insurance contributions, which are paid by the recipient.

Art. 9 – Programme registration taxes

All students, including the recipients of a scholarship and/or fee exemption, must pay, at the time of registration, the regional right to education tax and the applicable stamp duty.

The Programme's admission and tuition fees, for the non-exempt students, amounts to € 7,000.00 per year (excluding the regional right to education tax and the stamp duty).

The yearly amount can be paid in three instalments in accordance with the following schedule:

	1st Year	2nd Year	3rd Year
1st instalment € 2.000.00	at the time of registration	30/09/2014	30/09/2015
2nd instalment € 2.500.00	15/02/2014	14/02/2015	16/02/2016
3rd instalment € 2.500.00	15/05/2014	15/05/2015	15/05/2016

Art. 10 – Processing of personal data

The University Carlo Cattaneo - LIUC, implementing the Legislative Decree 196/2003 ("Code regarding the protection of personal data"), undertakes to use the personal data provided by the candidate for institutional purposes, specifically to process this admission procedure.

Participating in the procedure involves, in accordance with the principles of the abovementioned legislation, giving tacit consent to the publication of the candidates' personal data and of the data concerning the admission tests on the website of the University Carlo Cattaneo – LIUC.

Art. 11 – Publication of the call for applications

This call for applications is published in digital format on the websites of the University (<http://www.liuc.it>), of the Ministry of Education, Universities, and Research (<http://bandi.miur.it>) and of the European Union (<http://ec.europa.ec/euraxess>).

Art. 12 – Reference legislation

For all matters not explicitly indicated in this call for applications, please refer to the regulations for the PhD programme in Management, Finance, and Legal Disciplines for Integrated Company Management issued with the Decree of the Rector no. 175 of 30th July, 2013.

Castellanza, 31st July, 2013.

Rector's Decree no. 176 (one hundred seventy-six)

Signed by the General Director

Massimo Colli (Dott.)

Signed by the Rector

Prof. Valter Lazzari

Copy true to the original

Castellanza, 31st July, 2013.

The General Director
Massimo Colli (Dott.)